

LINCOLN WATER COMMISSIONERS

July 11, 2012

The regular monthly meeting of the Lincoln Board of Water Commissioners was held at the Lincoln Water Commission Office with Commissioners Frederick Conklin, George Hadley, Rene Lapierre, Jean Kay and Joseph DeCotis present. Also present was Water Superintendent John S. Faile, Nancy Kurowski and Maureen Smith.

The meeting was called to order at 5:00 p.m.

Motion to move public comment to the front of the meeting passed unanimously. (JK-RL)

PUBLIC COMMENT

Customer from Colonial Drive appeared before the board requesting that he be able to extend his payment plan from six months to ten months due to economic factors. The staff reported a good payment history and voiced no objection to the request.

Motion to extend payment plan from 6 months to 10 months passed unanimously. (RL-JD)

MINUTES

Motion to accept the minutes of the June 13, 2012 meeting was approved unanimously. (JK-GH)

MONTHLY REPORT OF THE SUPERINTENDENT

The Commission reviewed the Superintendents report. Superintendent Faile advised the Board that he is preparing for the start of a valve maintenance project. Motion to accept the Superintendents report for the month of July was approved

unanimously. (GH-JK)

MONTHLY FINANCIAL REPORT

Motion to send correspondence to the Town of Lincoln Finance Director with the status of the operating budgets and place the financial report on file for audit was approved unanimously. (JK-GH)

OUTSTANDING BALANCE REPORT

The outstanding balance report for the month of June 2012 was received by the Board and will be placed on file.

Capitol Accounts

The accounts planning report for the month of June 2012 was received by the Board and will be placed on file.

MONTHLY INVOICES

Motion to approve payment of Accounts Payable in the amount of \$209,355.50 and Direct Payments in the amount of \$447,872.08 passed unanimously. (GH-JK)

ABATEMENTS

Motion to approve abatements in the total amount of \$1,368.37 passed unanimously. (JK-JD)

Senior Abatement of Surcharges - \$29.78

Accounts adjusted to reflect correct reading from meter change - \$974.40

Interest calculated in error - \$19.74

Credit from residential account applied to fire line account - \$44.45

Credit to accounts participating in lead and copper monitoring program - \$300.00

ACCOUNT TRANSACTION REPORT

The June 2012 account transaction report was received by the Board and placed on file.

CORRESPONDENCE

a.) Letters to Senators Reed and Whitehouse – Board discussed the letters to the Senators supporting Farm Bill Amendment S.A. 2247 which will remove the direct mailing requirement for the Consumer Confidence Report and allow the use of the internet for compliance. This is supported as a cost saving measure for public water systems. The Board continues to support providing the public with all information concerning public water systems.

b.) Letter regarding billing dispute on Kilburn Avenue. The commission received a letter regarding a billing dispute advising that the bill will be paid. Motion to send letter to customer allowing forgiveness of interest on the account accrued during the disputed period passed unanimously. (JD-RL)

OLD BUSINESS

a.) Martin Street Bridge – Superintendent Faile advised the Board that there has been some movement on this issue and that he has received a draft report from an engineer.

b.) Execution of 2012/2013 Operating Budget – Motion to execute the proposed 2012/2013 operating budget passed unanimously. (JD-RL)

c.) Sycamore Landing Update – Commissioners discussed the new landing and possible future expansion of building on the site.

d.) Year End Audit Summery – Board received year-end audit statements summery and placed it on file. A suggestion was made to review the doubtful account line item.

NEW BUSINESS

a.) Declaration of Surplus Property – Item being declared surplus is a cross cut shredding machine. Motion to declare the shredder as surplus property and to allow the Superintendent to dispose of the shredder as he deems feasible.

b.) Proposed amendment to the Rules and Regulations of the Lincoln Water Commission – A proposal to amend the Rules and Regulations of the Lincoln Water Commission was brought before the Board regarding unbilled water. This was brought before the Board due to unique set of circumstances in which water was not being billed due to a faulty meter reading device at Wake Robin. The Board determined that this was such an unusual set of circumstances that the Rules and Regulations did not require change and resolution could be obtained within the current set of Rules. Motion to re-calculate bill to \$259.26 times 3 years for a total of \$777.78 according to the rules and regulations of the Lincoln Water Commission, Section 2 Billing – Non-registering Meters, due to the unique circumstances with this case was approved unanimously. (GH-JD)

c.) Open Meetings Laws – The Board discussed the Open Meetings Laws regarding executive sessions and notice. Motion to seek legal opinion regarding executive sessions and posting requirements passed unanimously. (JD-RL)

d.) Open Government Summit – Board was given notice of the Attorney General's Open Meeting Laws Summit to be held on Friday, July 27, 2012 at Roger Williams University Law School in Bristol,

Rhode Island from 9:00 a.m. to 12:30 p.m. Commissioner Kay reported that she would be interested in attending.

e.) Protected Payment Plan – Motion to approve a protected payment plan on Parkway passed unanimously. (RL-JD)

COMMITTEE REPORTS

There were no committee reports for the July 11, 2012 meeting.

OTHER BUSINESS

a.) Hydrant Maintenance Program – The superintendent advised the board re: the hydrant maintenance program. He told the board that a yearly fee is charged to test hydrants. This program found an issue recently with a private hydrant. Due to the program the hydrant was repaired and a few days later a fire occurred on the premises that required the use of the hydrant. Superintendent Faile advised the Board that this is a good example that the program works.

b.) Intern – Superintendent Faile advised the Board that he is in the process of obtaining information regarding an intern from Bryant University

c.) Request from ENERNOC – Superintendent Faile advised the Board that he had received a request from ENERNOC to write a letter supporting the EPA's 100 hour limit for Demand Response Program.

NEWSPAPER ARTICLES

The Board reviewed newspaper articles regarding conservation, Pawtucket Water Supply Board and the Lincoln Water Commission.

EXECUTIVE SESSION

The Board did not entertain a motion to adjourn into executive

session.

There being no further business before the Board, Chairman Conklin adjourned the meeting at 7:45 p.m.